



Presbyterian Church  
of Aotearoa New Zealand

## The Presbyterian Foundation

Jenny Flett, 5 Browne Street, Waitara 4320. Telephone 06 754 6632.

# Funding Application 2013

*Please read the Guidelines to Applicants before you complete this form.*

**Project title:**

**Amount applied for:**

<b>APPLICANT DETAILS</b>
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**Parish:**

**Presbytery / UDC:**

**Contact person:**

**Postal address:**

**Phone:**

**Fax:**

**Email:**

**Is this a joint application?   Yes / No   If yes, name the other partner(s):**

**Date application approved by Session / Parish Council:**

**Have you have previously\* received funding from the Foundation? If so please provide details:**

Year funds granted	Amount granted	Purpose of grant
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*\*If you have not filled out an evaluation forms for previous funding this application will be declined.*

<b>PROJECT DETAILS</b>
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**Describe your project**

**What are the main aims of your project (be specific)?**

**What independent research (needs assessment / feasibility studies etc) has been done to support the parish's decision to engage in this project? How do you know there is a need for your project?**

**What other similar projects are underway in your local region? How do you know your project will not duplicate existing services?**

**Who will lead the project?**

**What relevant qualifications/credentials do they have?**

**How many people are likely to directly benefit from this project? (Be specific.)**

**How will you know if the project is successful?**

## FINANCIAL DETAILS

**Note: You must attach to this form:**

- copy of your parish's latest audited annual accounts
- bank deposit slip for the account the grant (if approved) is to be paid into

**Please complete this summary budget for your project, indicating which sources of income have been received or committed at the date of this application.**

<b>Project costs</b>			
	<b>Wages</b>		
	<b>Travel</b>		
	<b>Office supplies</b>		
	<b>Programme costs</b>		
	<b>Total expenditure (a)</b>		
<b>Sources of funding</b>			<b>Received Y / N</b>
	<b>Parish funds committed</b>		
	<b>General fundraising</b>		
	<b>Grants</b>		
	<b>Sponsorship</b>		
	<b>User fees</b>		
	<b>Total income (b)</b>		
	<b>Shortfall (c which is a-b)</b>		
	<b>Grant sought from Presbyterian Foundation (d)</b>		
	<b>Deduct d from c (Remaining shortfall)</b>		

**How will you fund the remaining shortfall?**

**If the parish has reserve funds, explain why they are not being used to fund this project.**

Are your financial obligations to PCANZ up to date? (Y / N)  
If not, why not?

<b>AUTHORITY</b>
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*We the undersigned have authority to commit the applicant parish to undertaking this project and to the responsible stewardship of a grant from The Presbyterian Foundation. We have read and understood the Applicant Guidelines.*

Contact person's name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Other office bearer/ minister's name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Please send this completed form, together with your annual accounts and bank deposit slip to your Presbytery Clerk, before the date set by presbytery. *Please do not enclose any other material.*

<b>Presbytery/ UDC Endorsement</b>
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Applications from parishes in the Northern, Central, Kaimai and Southern Presbyteries are to be forwarded **directly** to the Presbyterian Foundation. All other applications need to be endorsed by the applicant's presbytery/UDC

*Please first read the Guidelines for Presbyteries.*

This application has been received and assessed by

..... presbytery / UDC

- ☐ We certify that the applicant is a bona fide parish within this presbytery / UDC and is directly under our jurisdiction.
- ☐ The project is in keeping with our presbytery / UDC's strategic directions.
- ☐ We are satisfied that the applicant has the capability to complete the project, and that the project outcomes specified in the application are achievable.
- ☐ If the project does not proceed, we will ensure that the grant will be returned to The Presbyterian Foundation.
- ☐ Annual accounts and a bank deposit slip are attached.
- ☐ We have endorsed this application by formal resolution on    /    /

OR:

- ☐ We are not satisfied that this project meets all the above criteria, and cannot fully endorse it.

Comments:

Presbytery Clerk's signature:

**Presbytery Clerk: Please post this completed form, together with the specified documents, to: Presbyterian Foundation, Jenny Flett, 5 Browne Street, Waitara 4320. Telephone 06 754 6632.**