

Communications Advisor

The Presbyterian Church seeks a communications advisor with energy and drive.

The communications advisor will work with a small communications team communicating with internal and external stakeholders, including the media, and producing publications.

Working closely with the Communications Manager you will research, write, edit and manage production of a broad range of communications material, with a strong focus on printed publications and website communications.

The right candidate will have a minimum of four years experience in a similar role and ideally have:

A proven track record in communications, including writing communications plans

Journalism experience writing editorial

Experience writing, editing and design of print and web-based publications

Experience in website content management

Experience working to tight deadlines and working independently on projects

Excellent time management

Some experience in InDesign and Photoshop or be willing to learn

An understanding of faith communities

A relevant tertiary degree

Based at Assembly Office, Cuba Street, Wellington, this role is 4 days per week A competitive salary based on experience will be offered to the right applicant.

Send CV and cover letter to:

angela@presbyterian.org.nz

Applications close Friday 11 May 2012.

Previous applicants will be considered and need not reapply.