



Annual General Meeting Minutes

4pm, Friday 3 November 2017
at Holy Cross Community Hall, Mosgiel
"Look Who's At The Well"

- Welcome The Rev Erin Pendreigh welcomed us and gave housekeeping notice for Burns Lodge.
- Devotions The Rev Erin Pendreigh led the meeting with a reflection from Dinosaurs tale, reading from and prayer.
- Remembrance Candle Lafulafu Vanila Ekenasio lit our candle in remembrance of Presbyterian women who have passed away since we last met, reading their names. See attached list.
- Attendance Record As according to the Attendance Record. See attached list.
- Motion... That the voting members be those recorded as present.
Rev Erin Pendreigh / Lafulafu Vanila Ekenasio. Agreed.
- Apologies Apologies were received from Bev Quigley (Timaru), Hazel O'Brien (Wellington), Jane Prichard (Auckland), Joan Sinclair (Dunedin), Rae Simpson (Auckland), Heather Tate (Palmerston North), Ann Clegg, Judith Dunlop (Wellington), Jean Harris, Nancy Langford, the Rev Pamela Tankersley (Palmerston North), Rona Clark, Marjorie Empson (Palmerston North), Betty Robertson (Wellington), Katherine Sutherland (Wellington), AnneMarie Tangney (Dunedin), Mavis Duncanson (Dunedin), Dorothy Sinclair, Mrs Tiute Tofilau, Mrs Pat Veltkamp Smith (Otago).
- Motion ... That we accept the apologies.
The Rev Erin Pendreigh / Mary Gibbs. Agreed.
- The Rev Erin Prendreigh (PWANZ President) moderated the meeting.

Minutes of the previous meeting 2016	<p>Motion: The Executive recommend that the minutes of the last meeting be accepted as a true and accurate record with Attendance / Apologies / Remembrance Names (as previously distributed in October 2017)</p> <p>The Rev Erin Pendreigh / Faaolataga Leasi</p> <p>Agreed.</p>
E Meetings	<p>Motion: That the members ratify the vote for Tausala Iosefa as Human Rights Convenor in November 2016 and Dr Mavis Duncanson and Dr AnneMarie Tangney as United Nations Convenor (joint) in September 2017.</p> <p>Discussion followed on the "skills-based" appointments, and the joint appointment of UN Convenor within the Budget.</p> <p>The Rev Erin Pendreigh / Sally Russell</p> <p>Agreed.</p>
Business:	
President	<p>Organisation remains in transition, and a plan (to be sent out to members electronically) will be brought to the next AGM in 2018.</p> <p>Motion: That the report be taken as read and received.</p> <p>The Rev Erin Pendreigh / .</p> <p>Agreed.</p>
Administrator	<p>Four recommendations taken to General Assembly were passed, including special collection on International Women's Day. Discussion on what funds raised would be used for.</p> <p>Motion: That the report be taken as read and received.</p> <p>Sandra Waldrom / The Rev Erin Pendreigh.</p> <p>Agreed.</p>
Human Rights	<p>New to role with diverse opportunities including taking submissions to Government.</p> <p>Motion: That the report be taken as read and received.</p> <p>Tausala Iosefa / The Rev Jill McDonald.</p> <p>Agreed.</p>
Mission	<p>Sally Russell provided a brief summary of funds distribution.</p> <p>Motion: That the report be taken as read and received.</p> <p>Sally Russell / Mary Gibbs.</p> <p>Agreed.</p> <p>Discussion followed on the 50 / 50 allocation of mission funds for the Special Project instead of current alternative split.</p> <p>Motion: That the recommendation be taken to the NZ MWF to consider.</p> <p>Marion Brash / Leautuli Sauvao</p> <p>Agreed.</p>
United Nations	<p>The Rev Carol Grant, UN Convenor, presented the United Nations report.</p> <p>Motion: That the report be taken as read and received.</p> <p>The Rev Carol Grant / Valerie Anderson.</p> <p>Agreed.</p>

Sally Russell led the members in prayer for the service provided by the Rev Carol Grant during her four-year tenure as United Nations Convenor.

Finance

Motion: That the report be taken as read and received.
Sandra Waldrom / The Rev Erin Pendreigh. Agreed.

Mary Gibbs requested information regarding the interest allocation for the tagged funds be reported to members.

Budget as presented was accepted.

Discussion on shortfall in funding followed with options discussed including membership fees.

Motion: That the Executive write to Groups to encourage \$10 per member payment plus have conversation with Methodists and Co-operative parishes.
The Rev Jill McDonald / Alison Linscott Agreed.

Terms of Reference 2016

Motion: Recommended by the Executive that Section 5 of the Terms of Reference 2016 be re-numbered to remove double 5.2.

Clause 4.4 Insert the phrase "subject to approval at the next Annual General Meeting"

To read:

To set annual subscription rates subject to approval at the next Annual General Meeting, and other payments as necessary.

Rationale:

The membership should have some input into the subscription rates and the thinking of the Executive in raising or lowering these.

Clause 5.3 Add 'and as agreed by the members at the Annual General Meeting' to the end of the sentence.

To read:

A member of PWANZ pays the annual subscription as set by the Executive and as agreed by the members at the Annual General Meeting.

Rationale:

Allows for membership input and define when the subscription change will take place.

Section 12: Financial arrangements

Clause 12.3.4 Add in another clause after this one – delete the 'and' at the end of the sentence and add a fullstop. New clause to read: that there will be three cheque signatories and any two of the three signatories will be needed to sign cheques.

Rationale:

This makes very clear the requirements for checks and balances over the finances.

Mary Gibbs / The rev Carol Grant

Agreed.

Close of Business

The meeting closed at 6pm with the saying of the Benediction, the next meeting will be announced by the Executive following their meeting in February 2018.

President

Date_____

Administrator

Date_____

DRAFT