



Presbyterian Church  
of Aotearoa New Zealand

# CONSOLIDATION UPDATE

July 2019 – Newsletter #2

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## Welcome to our Consolidation Update

Read on to find out what is happening with the consolidation process, what we have achieved so far, and what the next goals are. We are doing our best to ensure that treasurers around the country are well informed.

## New Xero packages are available!

We are happy to announce that through our partnership with Xero, we now have access to additional, cheaper Xero packages for use by parishes that do not need the invoicing function provided by our current Xero options. These packages will suit smaller parishes or those who only send out the occasional invoice.

We have had a lot of feedback over recent months, and it was clear that many parishes were unable to justify the cost of the standard Xero packages. We hope that these new options will mean that Xero is now a more realistic option for the smaller parishes.

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The prices for the new “cashbook” options are as follows:

Package	Who is this for	What you can do	Monthly cost (net GST)
Non-GST cashbook	For those who do not require invoicing or GST reporting	You can reconcile transactions and view reports	\$12
GST Cashbook	For those who don't require invoicing	You can reconcile transactions, view reports and complete GST returns	\$18

These packages are available through the Presbyterian Xero partner account we run with Laurensons Chartered Accountants. If you currently use Xero independently, these will not be available to you. If your Xero account is through another accountancy practice, and they are not offering these options, we suggest you follow this up directly with them. I stress that these cashbook ledger packages will not suit larger parishes that utilise the invoicing facilities within Xero.


## How do you transfer to these new options?

If you are in Kaimai Presbytery, contact Martyn Vincent ([martyn@presbyterian.org.nz](mailto:martyn@presbyterian.org.nz)). He will work with you to either change your subscription setting or assist with onboarding your parish onto Xero. If you are in Te Aka Puaho, contact Tania-Rose ([taniarose@akeaccounting.co.nz](mailto:taniarose@akeaccounting.co.nz)), and she will set everything up for you.

For the other presbytery regions, please contact either Avril or Rowena from Laurensons: [avril.hillind@laurensen.co.nz](mailto:avril.hillind@laurensen.co.nz) or [rowena.janes@laurensen.co.nz](mailto:rowena.janes@laurensen.co.nz). Unfortunately, at this stage there are no presbytery treasurer support roles (like Martyn's role at Kaimai) in the other presbytery regions, but we will be talking with the other presbyteries about this in the coming months.

## Progress at Kaimai and Te Aka Puaho

As you may know, we are doing a “practice” consolidation with Kaimai and Te Aka Puaho this year. As the next step in this process, Martyn has sent out information and forms to treasurers to start the bank confirmation process. If you are in Kaimai Presbytery or Te Aka Puaho and have not received any



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communication from Martyn, please give him your contact details so that he can send you the necessary information. [Email Martyn](#)

Over the next month, we will start pulling together all the year-end financial information from parishes in Kaimai and Te Aka Puaho.

- If you use Xero through the Presbyterian partnership, just let us know when everything is reconciled. We will take it from there.
- If you use Xero through another provider, or independently, all we need is access to your account. Please contact Martyn and he will walk you through how to do this.
- If your parish uses a system other than Xero, let us know when your information is ready, and with access to your system we should be able to pull through your information automatically.
- If you prepare your accounts manually, please provide Martyn with a CSV download of your trial balance for June 2019. We do not need to wait until your accounts have been reviewed or audited.


## Annual returns still need to be filed for year ending June 2019

For this year-end, all Presbyterian churches will need to file their Annual Return. We will not start the process of adding any churches to our “group registration” for reporting purposes until the new financial year. We will only make changes after consultation with each parish. Parishes will only be added to our “group registration” when they indicate that they want to be included within this group.

## Co-operating parishes update

We have received some emails from UCANZ parishes where they are unclear about whether or not they are to be included within the Presbyterian consolidation. Our Frequently Asked Questions sheet has information. [Learn more](#)

To summarise, the extent to which UCANZ churches will be included is under review by our auditors. However, **we will need your information**, just as if you were Presbyterian.



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Unfortunately, Charities Services has advised that UCANZ churches can not be included in our “group” registration, and this means that you will need to continue to file individual annual returns each year.

## Summary

- If you are not in either Kaimai or Te Aka Puaho presbyteries, you don't need to make any changes to your accounts for June 2019.
- If you are in Kaimai, Martyn is available to answer any questions. Please contact him on [Martyn@presbyterian.org.nz](mailto:Martyn@presbyterian.org.nz). He will be keeping in contact with you about year-end processes.
- Te Aka Puaho parishes can contact [taniarose@akeaccounting.co.nz](mailto:taniarose@akeaccounting.co.nz) with any questions.

And finally, please email us at [PCANZFC@presbyterian.org.nz](mailto:PCANZFC@presbyterian.org.nz) if you have any questions or would like to talk through any aspect of the consolidation process. We are always happy to provide any assistance we can.

