**JUSTICE-COMPASSION TRUST, AOTEAROA NEW ZEALAND**

c/o 51 Roy St

Palmerston North 4410

email: [justcomtrust@gmail.com](mailto:justcomtrust@gmail.com)

Charities Registration Number: CC60493

# **Application**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of organisation |  | Date of Application |  |
| Contact Person |  | Contact phone |  |
| Email |  | Postal address |  |
| Project Name |  | Amount applied for |  |

Please ensure you have read the Justice-Compassion Trust Aotearoa New Zealand Information Sheet before completing this form

# Description of project

1. **Describe your project:**

Give a clear description and the rationale for the project, including the operational context, the people who will be engaged and the issues you are seeking to address.

1. **Details of the Project: start date, timeframe, number and type of people included**
2. **The need for the project?**

What research have you done regarding this project and how has that shaped your thinking and planning?

1. **What outcomes are you hoping for from this project?**
2. **How does this project fit with the purposes of the Trust?**

# Project budget

1. What funding has been identified for this project? What are the expected costs of the project?

|  |  |
| --- | --- |
| **Project Income** | **Income** |
| *Eg donations or funds already in hand* |  |
| *Other grants (please name them)* |  |
| *General fundraising* |  |
| *Other funding being sought* |  |
| **Project Expenses** | **Less expenses** |
| *Personnel costs eg wages, accommodation* |  |
| *Administration costs* |  |
| *Equipment* |  |
| *Publicity* |  |
| **Balance** |  |
| **Trust funding applied for** |  |

*Note that: Grants will generally be given for seed funding creative initiatives not for maintaining institutions. Grants can be renewed no more than once for the same project. The size of the grants will usually be in the range of $5-6000. A project evaluation will be requested within six months of the project being completed.*

*Please include with your application:*

* *the latest Financial Statements for your organisation.*
* *Job descriptions that may be part of your project*
* *Other material relevant to this application.*

# What happens next:

* A Trustee will be in contact to acknowledge receipt of your application. They may want to have a further conversation to understand more about your project.
* When the Trustees have made a decision you will be informed.
* The right to decline an application is reserved and no correspondence will be entered into.

# Applicant signatures:

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Signature |  |
| Name |  | Name |  |
| Role |  | Role |  |
| Date |  | Date |  |
|  |  |  |  |

Time Line for Second Round of Applications and Grants

* Publicity and Information circulated July - August 2023
* Applications received 01.08 23– 31.08.23 (deadline)
* Trust Decision sent out by 30.09.23

Send your application to:

Pamela Tankersley

Chair

justcomtrust@gmail.com