



Presbyterian Church of Aotearoa New Zealand

MEMORANDUM

TO: Session Clerks
Parish Treasurers
Ministers

FROM: Sandra Kennerley, Manager Financial Services

DATE: 20 May 2020

SUBJECT: **Parish Statistics to 30 June 2020**

Attached is the pack of parish statistics forms for the year to 30 June 2020

Please find enclosed:

- Membership information Form P2
- Financial information Form P4
- Parish Financial Review Certificate Form P6
- The Guide to Completing the forms

If you wish to fill these forms electronically you may do so by completing the attached spreadsheet based forms, and returning to katrinag@presbyterian.org.nz. The spreadsheets are also posted on the statistics page on the Presbyterian Church website: <http://www.presbyterian.org.nz/for-parishes/church-statistics>. You of course also have the option of completing hard copies of the forms and posting them to this office:

Presbyterian Church of Aotearoa New Zealand
Level 1, Corelogic House
275 Cuba Street
PO Box 9049
Wellington 6141

The forms should reflect membership and finances at the balance date of 30 June 2020. Please send or post completed forms to this office by **31 August** or advise if you are unable to do so. Completion of church statistics is a requirement of General Assembly.

Wayne Matheson, the Assembly Executive Secretary, has provided separate guidance around dealing with membership numbers during Covid-19. Please refer to his attached letter for this.

Please refer to the attached guidelines for assistance, or feel free to contact me at sandrak@presbyterian.org.nz or katrina@presbyterian.org.nz.

Thank you for your cooperation.



Sandra Kennerley
Manager, Financial Services