



# Presbyterian Church of Aotearoa New Zealand

## FINANCE NEWSLETTER 102

**TO:** Parish and Presbytery Treasurers  
**FROM:** Brendan Sweeney, Manager, Financial Services  
**DATE:** 11 August 2008

1.	<b>Updated Treasurers Manual</b>
2.	<b>2007-08 Year-end Accounts</b>
3.	<b>Insurance Invoicing</b>
4.	<b>Solar panel offer update</b>
5.	<b>Parish Contact Database – Treasurers email list</b>
6.	<b>Financial Services Staff</b>

### **1 Updated Treasurers Manual**

The updated treasurers manual has been sent to parish treasurers and posted on the website. (home/parishtools/Financial and Administrative services/ Financial information) or use the link:

<http://www.presbyterian.org.nz/3584.0.html>

It is the first update in several years and the additions and alterations are noted in the table of contents and summarised in the introduction. As stated in the introduction, the widely differing needs and resources of parish's means this cannot be a definitive document that will answer all queries, but a general guideline. Interaction between parishes and the Assembly Office on finance and employment matters is encouraged and your comments and queries are welcome.

### **2 Year End accounts**

A draft of the General Assembly accounts to 30 June 2008 has been prepared and is in the process of being audited prior to signing off by the convenors of the Council of Assembly. Detail cannot be released at this stage however the results shown are a continuation of the positive financial performance and position trends of the past few years. The report will be released to the Church prior to General Assembly in October.

### **3 Insurance invoicing**

Parish and schools in the Presbyterian Insurance Group will receive invoices for premiums for the 2008-09 insurance year in the next week or so. The Insurance Group are required to pay the insurance brokers, AON in September so prompt payment of the parish invoices is appreciated. Loyalty and prompt payment discounts apply. If you have any insurance queries, please contact Margaret Fawcett at this office.

#### **4 Solar panel update - Correction**

Thank you to those readers that pointed out my mistake in the last newsletter regarding the Righthouse solar panel offer. The offer of 12 panels at a discounted price is enough to generate 1 kilowatt, not 1 megawatt of electricity. It's a good offer, but not so good you could power a small city. I will provide an update on the offer in the September newsletter.

#### **5 Parish Contact Database – Treasurers email list**

Further to the April newsletter, in an effort to save tree's FSD wish to commence electronic delivery of the Finance newsletter. If you have not already done so, please advise Katrina Graham in this office of your email address, so we can commence emailing from September.

#### **6 Financial Services Staff**

I regretfully accepted the resignation of our accountant, Melania Botar, who is relocating with her family to Australia. Mel has been a popular and valuable team member over the past 18 months and we wish her well. Her workload is to be absorbed by the remaining finance staff, Margaret and Katrina.



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