

## **FINANCE NEWSLETTER 128**

**TO:** Parish and Presbytery Treasurers

**FROM**: Brendan Sweeney, Manager, Financial Services

**DATE:** 15 December 2010

1.	2010 Statistics
2.	Assembly Office Closure over Christmas and New Year

## 1. Parish Statistics

Thank you to those parishes that have completed statistics forms to 30 June. When they were released in May we said we would like them returned by 30 September, but that there was some flexibility to allow completion of annual accounts. Forms remain outstanding from about 30% of parishes so if you haven't returned them please do so as soon as possible or contact me to discuss the delay. Please remember that unlike previous years forms are to be sent to this office rather than presbytery. Thank you for your cooperation

## 2. Assembly Office Closure over Christmas and New Year

The General Assembly office will be closed from Friday 24 December to Monday 10 January 2011, although I can be contacted by email or cell phone (027 272 8407) if there is any urgent business.

Direct debits for Assembly Assessment and Ministers loan repayments, usually processed on the 25<sup>th</sup> of each month will be processed on Wednesday 29<sup>th</sup> December 2010. January 25<sup>th</sup> 2011 is Wellington anniversary day but direct debits will be processed as normal on that date.

Thank you for your support over the past year. All the best to you and your families for Christmas and have a wonderful new year.

