



## GULF CHRISTIAN SERVICES

Kapuna Rural Hospital & C.H.W. Training School  
P.O. Box 2582  
Boroko, NCD  
Papua New Guinea

Phone/Fax: 276655-3 / 276655-8  
Email: kapunahosp@gmail.com  
Web: kapuna.org

### Job Description Site Manager

Location of job:	Kapuna Hospital, Papua New Guinea
Timing of job:	January 2020 - December 2020
Duration of job:	Approximately 1 year
Remuneration:	Volunteer allowance and coverage of expenses

#### About the organisation and the project:

Gulf Christian Services is an Independent, interdenominational faith-based organisation operating in the remote Gulf Province on the southern coast of Papua New Guinea. It administers two hospitals in the area, Kikori and Kapuna. Kapuna Hospital has been the only health service accessibly by approximately 35 000 people in the Gulf since 1950 when it was founded by the London Missionary Society. In 2018 we received a large Australian Aid grant, through the PNG Incentive Fund, to rebuild the hospital buildings.

The Hospital Rebuild Project involves building 11 new hospital buildings spread over several phases, plus several campus infrastructure upgrades including a new floating pontoon and jetty extension, new solar PV system, electrical grid, well water and fresh water systems, several new housing projects, etc. Timber is sourced primarily from a commercial sawmill a couple hours away with kwila coming from three local family run start-up operations. Sand is self-mined locally. Other building materials are procured externally and barged in at the rate of 80-100 tons/month.

<https://www.youtube.com/watch?v=9ncR4oliJqk>

#### Responsibilities

As a site manager you will be responsible for:

- Supervising the renovations and new construction of all infrastructure as set out in the plans
- Direct the building teams
- Work safety
- Ensuring buildings comply with PNG building standards
- Quality Assurance





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- Conducting on site training with builders and trainees
- Site logistics & material coordination on site
- Coordinating the implementation schedule as agreed
- Coordination and oversight of contractors and trainees on site
- Participating in bi-weekly tool box meetings with the building team
- Working closely with Supply Officer regarding the ordering and shipment of materials
- Liaising with the Medical Team to ensure that hospital activities are only minimally disrupted
- Participating in the Project Management Team

### Person Specifications

Our preferred candidate will:

- Have a personal Christian commitment
- Have recognised qualifications in building and/or construction
- Have a minimum of 5 years experience working in building and/or construction
- Ideally have worked in a site management role previously
- Have great leaderships skills and the ability to provide guidance to foremen and trainees while maintaining good working relationships
- Excellent communication skills in English and the ability to form an effective working relationship with the Project Manager and Supply Officer

### What we can offer

If you want to take this unique opportunity to serve in a remote and very needy part of the world, you will not regret it. Kapuna is a beautiful village and is home to a wonderful Christian community. We will make sure you enjoy your stay and can offer the following:

- Visa arrangements
- One return flight to Port Moresby from your home
- Accommodation
- Travel Port Moresby - Kapuna
- Volunteer allowance of 700 PNG kina per fortnight
- Warm fellowship and a unique experience

### How to apply:

Please send your CV and a cover letter to: [hr.kapunagcs@gmail.com](mailto:hr.kapunagcs@gmail.com) and we will send you an application form. If you would like to discuss the role, please email the above address.

