



The Interchurch Council for Hospital Chaplaincy
Te Kaunihera Whakawhanaunga o nga Minita Hohipera, Hauora
JOB DESCRIPTION – HOSPITAL CHAPLAIN

Position title	Hospital Chaplain. 5 FT Mental Health and .5 FT General Hospital
Location	Hawkes Bay DHB Hastings

The Role of ICHC and the Hospital Chaplain

The Interchurch Council for Hospital Chaplaincy (ICHC) is committed to providing Christian Chaplains within Aotearoa New Zealand's healthcare environment. We are committed to principles of partnership expressed in the Treaty of Waitangi.

We are purposeful in promoting, maintaining and developing relevant and flexible Chaplaincy (Spiritual Care) services to all those within Aotearoa New Zealand's Public Hospitals regardless of religious affiliation, faith orientation, belief system, ethnicity, gender or sexual orientation.

ICHC comprises a broad composition of Churches and the primary purpose of our ministry is to offer Spiritual Care that is patient and whānau centred. We do this by showing compassion that fuels hope, healing and peace amid suffering.

The purpose of this position is to provide pastoral, spiritual and/or religious care to all within the DHB/hospital community with a dedicated focus into the mental health service group.

Primary Reporting Line	Lead Chaplain
Key internal relationships	ICHC Regional Chaplaincy Manager (overseeing the region) ICHC National Office Lead Chaplain Chaplains Local Chaplaincy Committee. Senior Catholic Hospital Chaplain Volunteer Chaplaincy Assistants
External relationships	Patients, Family/Whānau HBDHB Staff Local Churches Community groups Leaders of faith/spiritual and iwi / hapu organisations

Functions and responsibilities (key activities, task and outcomes to be achieved)

- In each area of the public hospital to which you have been appointed, your primary responsibility is to deliver appropriate and culturally sensitive Spiritual Healthcare. This will be achieved by engaging with multi-disciplinary teams to support identification of spiritual care need, visiting wards / units and following up requests for visits from patients and referrals from staff.
- This position will be .5FTE supporting patients with mental health illnesses within the designated mental health wards and services and in the general wards as requested by staff, the patient or the whanau.
- .5 FT working as a general hospital chaplain in the general hospital wards, services and departments.
- Respond to crisis calls, within the hospital including the Mental Health Unit if requested.
- Visit wards, units and attend appropriate meetings within the hospital as guided by your lead chaplain.
- Work as part of the care team within the facility and services allocated within your portfolio to enhanced understanding of the chaplaincy contribution to care and the effectiveness of multi-disciplinary team work.
- Conduct spiritual/religious services and rituals in the hospital.
- If requested or appropriate refer to other religious or spiritual leaders within the community.
- Train and supervise Volunteer Chaplaincy Assistants as guided by the Lead Chaplain.
- Assist the chaplaincy team and ICHC with other duties as required. This may include promoting hospital chaplaincy to groups in the wider community.
- Ongoing professional development as directed by your Regional Manager in consultation with the Lead Chaplain. This will include working towards to becoming an accredited chaplain.
- To record all your Chaplaincy activities in the designated MOH/RBA system in a timely manner

Preferred Competencies

- A team player is critical for this position.
- Effective and personable communication skills, including a positive and respectful attitude towards others.

- Shows, empathy and compassion.
- Excellent listening and pastoral skills.
- Able to work effectively as part of the multidisciplinary team and able to contribute at these meetings.
- Patient centred focus.
- Good level of religious/spiritual/ideological understanding.
- Commitment to the vision, mission and values of ICHC and the HDHB.
- Articulate in written and spoken English.
- Some fluency in Te Reo Māori.
- High level of cultural awareness.
- Clinical Pastoral Education Units.
- Some practical experience in working in Drug and Alcohol programs and a willingness to be involved in group work in this area as directed Mental Health Managers in consultation with the Lead chaplain.

Key job requirements

- To adhere with all ICHC policies including the policies as agreed in the MoU between ICHC and the DHB.
- To uphold and reflect the values of ICHC and the HBDHB and adhering to the policies of both including but not limited to, record keeping/documentation, health and safety, infection control, patient confidentiality and patient's privacy, event reporting.
- Participate as a regular member in MDT and team meetings across the respective areas of focus to ensure a focus on spiritual care for patients.
- Current letter of ordination, accreditation, good standing or equivalent from your denomination.
- Good time management skills and a willingness to be an active member of the chaplaincy team.
- Experience in hospital chaplaincy, pastoral counselling or other relevant ministry.
- Good self-care and committed to regular monthly supervision by a professionally trained supervisor.
- Leadership skills and abilities, to support team working and development of services, whilst not essential will be viewed positively
- Appropriate Mental Health qualifications and experienced in pastorally supporting patients with mental health illness
- A current driver's licence.
- Police Vetting Check
- Computer literacy



I have read and understood the above Job Description and accept all the above responsibilities incorporated herein.

Signed:

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